

Friends of the Socorro Public Library Bylaws

Article I Name

Section 1. The name of this organization shall be Friends of the Socorro Public Library.

Article II Purpose

Section 1. The purpose of the Friends shall be to maintain an association of persons interested in libraries; to focus public attention on the library; to stimulate the use of the library's resources; to receive and encourage gifts, endowments and bequests to the library; to support and cooperate with library staff in developing library services and facilities for the community; and to support the freedom to read as expressed in the American Library Association's *Bill of Rights*.

Section 2. The Friends shall do no lobbying nor shall any of its members derive benefit from its operation, directly or indirectly.

Section 3. The Friends is a nonprofit, educational and charitable organization.

Article III Membership

Section 1. Membership in the Friends shall be open to all individuals or institutions in sympathy with its purposes that pay annual dues.

Section 2. Classification of membership and their dues shall be: Individual \$10, Family \$15, Patron \$25, Sponsor \$50, Benefactor \$250, Lifetime \$100, Business \$100.

Section 3. Contributions to the Friends and dues are tax deductible.

Section 4. Each Individual, Family, Benefactor, Lifetime, Patron, Sponsor, or Business member shall be entitled to one vote.

Section 5. The Board of Directors may grant the title of Honorary Lifetime Member to individuals who have made a great contribution to the Socorro Public Library. Such a member shall enjoy a lifetime membership without payment of dues.

Article IV Officers

Section 1. The elected officers of the Friends shall be President, Vice President, Secretary and Treasurer. The positions of Secretary and Treasurer may be combined.

Section 2. The slate of officers shall be nominated by the Nominating Committee. The nominations shall be submitted to the membership in writing with the prior consent of the candidates at least two weeks prior to the Annual Meeting. Additional nominations may be made from the floor at the Annual Meeting with the consent of the additional nominees.

Section 3. Officers shall be elected by majority vote of those present at the annual meeting. Officers shall be elected for a term of one year, but for no more than two successive terms.

Section 4. A vacancy which occurs in an office shall be filled for the remainder of the term by the Friend's Board of Directors.

Article V Duties of Officers

Section 1. The President shall preside over and conduct meetings of the membership and the Board of Directors, appoint all committees and shall be an ex-officio member of all committees, and shall serve as or appoint someone to serve as the representative of the Friends at meetings of the Socorro Public Library Board of Trustees.

Section 2. The Vice-President shall be President-Elect, assist the President, assume the duties of the President in the absence of the President, and shall serve as a member of the Board of Directors.

Section 3. The Secretary shall take minutes of all membership and board meetings, keep a list of the membership, conduct the correspondence of the organization, and shall serve as a member of the Board of Directors.

Section 4. The Treasurer shall be responsible for all funds of the organization; keep and maintain the financial records of the organization; make monthly reports of expenses, income and account balances to the officers; make a detailed Annual Fiscal Report to the membership; compile such other fiscal reports as may be required by law; and shall serve as a member of the Board of Directors.

Section 5. It shall be the joint responsibility of all officers of this board to organize and conduct the annual spring book sale at New Mexico Tech and the fall book sale at Finley gym.

Article VI Meetings

Section 1. The Friends shall hold at least one meeting a year.

Section 2. The Annual Meeting shall be held on a date in January or February to be determined by the President. Members shall be given written notification of the Annual Meeting at least two weeks prior to the date. This notification shall include the officers' slate chosen by the Nominating Committee. In the event there are no members willing to serve on said committee, the Board of Directors shall assume this duty.

Section 3. A special meeting of the Friends may be called at any time by the Board of Directors. Members shall be given written notification of the meeting at least two weeks prior to the date.

Section 4. A quorum shall consist of those members present.

Section 5. The parliamentary authority shall be Roberts Rules of Order, New & Enlarged Edition.

Article VII Board of Directors

Section 1. The Board shall consist of the elected officers of the Friends, the person appointed to serve as the Friends' representative to the Socorro Public Library Board of Trustees if other than the President, and one representative of the Socorro Public Library staff designated by the Library Director.

Section 2. The Board shall meet at least once prior to the annual meeting.

Section 3. A quorum shall consist of those members present.

Article VIII Committees

Section 1. Standing committees shall be: Membership, Nominating, Book sale, Bake Sale, and Newsletter Folding.

Section 2. Additional committees shall be established by the President as needed.

Article IX Finance

Section 1. The fiscal year shall be from January 1 through December 31.

Section 2. Dues of all members are payable on or before March 1. Dues of new members are payable at any time. Members not paying dues shall become delinquent on April 1 and shall be removed from the membership rolls on June 1.

Article X Amendments

Section 1. Amendments to these bylaws may be made at any meeting of the general membership by a two-thirds vote of those present provided written notice of the proposed amendment has been given to each member at least two weeks prior to the meeting.

Article XI Dissolution

Section 1. Upon the dissolution of the Friends, its assets shall be transferred to the Socorro Public Library Board of Trustees.