

Memorandum of Understanding

Between the Friends of the Socorro Public Library and the Socorro Public Library

The following will constitute an operating agreement between the Friends of the Socorro Public Library (Friends) and the Socorro Public Library (Library) in Socorro, New Mexico. It will stand until and unless it is modified in writing by mutual agreement of the Friends Board (officers) and City of Socorro Library Director.

The Friends mission is to raise money and public awareness in the community to support the services and programs of the Library. As a non-profit, 501(c)3 organization, however, it is a legally distinct entity and is not a part of the Library.

The mission of the Socorro Public Library is to meet the evolving educational, cultural, and recreational needs of local residents by providing modern library resources and services. The library strives to acquire materials, plan programs, and provide services that reflect an understanding and consideration of the community served with concern given for all ages, backgrounds, interests, abilities, and levels of education.

The Library agrees to include the Friends in the long-term planning process to ensure that the Friends are aware of the goals and direction of the library.

The Library agrees to share with the Friends the library's three year strategic plan and discuss with the Friends how their resources and support might help forward these initiatives.

The Library agrees to supply the Friends with a "wish list" each year that indicates the anticipated needs for Friends support for funding of specified categories.

The Library agrees that the Friends, unless previously agreed upon, are not liable for debt incurred by the library outside of the "wish list".

The Library agrees to aid in the development of the newsletter, mass mailings, meeting coordination, and Friends promotional materials.

The Library agrees to provide public space for Friends membership brochures and promotional materials.

The Library agrees to accept donations on behalf of the Friends and that the library administration has the final say in accepting or declining any and all gifts made to the Friends.

The Friends agree to publicly support the Library and its policies.

The Friends agree to include a member from the library's administration as an Ex-officio member at all Friends meetings and to allow room on the agenda for a library report.

The Friends agree that any and all monies raised will be spent exclusively for library programs, services, and other Library defined needs unless otherwise agreed to by both the Friends and the Library.

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The Friends agree to engage in advocacy efforts on behalf of the Library under the guidance of the Library and the Library's Board of Trustees.-

The Friends agree that the Library should provide proper documentation of the expenditures the Friends will be covering to ensure they retain their non-profit, 501(c)3 organization status.



2-22-2019

Library Director

Date



2-22-2019

President of the Friends of the Socorro Public Library

Date